



**Project:** Replace Sign, McQueary Hall

**Location:** Missouri State University Campus, Springfield, Missouri

**Pre-bid Date:** **March 8, 2016, 2:00 PM,**  
Burgess House – Planning, Design & Construction Conference Room

**Bid Date:** **March 15, 2016, 2:00 PM,**  
Burgess House – Planning, Design & Construction Conference Room

**Estimate:** \$15,000

**Project Manager:** RobRoy Viau

**Project Description:**

**This project replaces the damaged monument, stainless sign, and lighting.**

**Plans & Specifications Available:**

Plans & Specifications can be picked up on **March 1, 2016** at the Planning, Design & Construction office, 736 S. National Springfield, Missouri, 65897. Any charges incurred for delivery or those requesting such must pay mailing of plans. We will need your shipping account number.

**Deposit:** There is a **\$25.00** refundable deposit required for this project. Please make checks payable to Missouri State University. Cash will not be accepted.

**Website Access:** Electronic sets of plans and specifications are also available at [www.plans.missouristate.edu](http://www.plans.missouristate.edu).

**Parking:** The Burgess House has a very small parking lot. When attending the pre-bid or bid opening, if the lot is full, there is a metered lot across the street on the University campus. The visitor parking lot 13 is located at National and Monroe, with an entrance from Monroe. The city of Springfield will issue tickets to cars parked on the neighborhood streets.

Please be advised that effective January 3, 2012, the Office of Planning, Design & Construction will no longer send notifications regarding bidding opportunities via fax machine. In an effort to reduce costs and conserve resources, we will be using e-mail notifications for all bid solicitations. Should you want to receive notifications via email, please email us your company name and email address at [Bidding@missouristate.edu](mailto:Bidding@missouristate.edu).

**In the event that the University is closed due to inclement weather or other unforeseen circumstances beyond our control, all scheduled pre-bid meetings and bid openings will be postponed until the same time on the next business day that the University is open. To verify any closure of the University, please visit the homepage at: [www.missouristate.edu](http://www.missouristate.edu)**