



**Project:** FY17 Job Order Contract Services – Mechanical Repair and Replacement

**Location:** All Missouri State University Campuses

**Pre-bid Date:** There is no pre-bid meeting for the project

**Bid Date:** May 24, 2016, 2:00 PM,  
Burgess House – Planning, Design & Construction Conference Room

**Estimate:** \$300,000.00

**Project Manager:** Lauren Webster

**Project Description:**

This project provides a minor mechanical and replacement services for an “on-call” service for FY17. Services are to be valid for all campuses with a maximum value of \$300,000 per year and shall allow for three renewal periods.

**Initial Contract:** July 1, 2016 – June 30, 2017

**First Renewal:** July 1, 2017 – June 30, 2018

**Second Renewal:** July 1, 2018 – June 30, 2019

**Third Renewal:** July 1, 2019 – June 30, 2020

**Plans & Specifications Available:**

Plans & Specifications can be picked up on **May 10, 2016** at the Planning, Design & Construction office, 736 S. National Springfield, Missouri, 65897. Any charges incurred for delivery or those requesting such must pay mailing of plans. We will need your shipping account number.

**Deposit:** There is a **\$50.00** refundable deposit required for this project. Please make checks payable to Missouri State University. Cash will not be accepted.

**Website Access:** Electronic sets of plans and specifications are also available at [www.plans.missouristate.edu](http://www.plans.missouristate.edu).

**Parking:** The Burgess House has a very small parking lot. When attending the pre-bid or bid opening, if the lot is full, there is a metered lot across the street on the University campus. The visitor parking lot 13 is located at National and Monroe, with an entrance from Monroe. The city of Springfield will issue tickets to cars parked on the neighborhood streets.

Please be advised that effective January 3, 2012, the Office of Planning, Design & Construction will no longer send notifications regarding bidding opportunities via fax machine. In an effort to reduce costs and conserve resources, we will be using e-mail notifications for all bid solicitations. Should you want to receive notifications via email, please email us your company name and email address at [Bidding@missouristate.edu](mailto:Bidding@missouristate.edu).

**In the event that the University is closed due to inclement weather or other unforeseen circumstances beyond our control, all scheduled pre-bid meetings and bid openings will be postponed until the same time on the next business day that the University is open. To verify any closure of the University, please visit the homepage at: [www.missouristate.edu](http://www.missouristate.edu)**