

SECTION 001116
INVITATION TO BID

Board of Public Utilities
of the
City of Springfield, Missouri

BUS TURNOUT, ACCESS PAD &
SIDEWALK ACCESSIBILITY
CONSTRUCTION

Bidding Event No. 45369

The Board of Public Utilities of the City of Springfield, Missouri, (City Utilities) invites you to submit a bid for the work described below. Copies of Contract Document are available from:

Carol Crawford		Purchasing Department
Supervisor-Purchasing		City Utilities of Springfield, Missouri
[P] 417-831-8333	- OR -	[P] (417) 831-8363
[F] 417-831-8377		[F] (417) 831-8377
[E] carol.crawford@cityutilities.net		[E] purchasing@cityutilities.net

RFP REGISTRATION

City Utilities requests that firms interested in this RFP contact the Buyer listed in the previous section and register as a bidder. City Utilities will keep contact information in a log and notify those that have registered when addenda are issued. Failure to register as a Bidder may result in critical information not being received. Bidders are advised that addenda containing additional information and instruction pertaining to this RFP may be issued at any time. It is the bidder's responsibility to verify, prior to the stated proposal opening date/time, as to whether addenda have been issued.

The requirements of 49 CFR Part 26, Regulations of the U.S. Department of Transportation, apply to this contract. It is the policy of City Utilities to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. All firms qualifying under this solicitation are encouraged to submit bids/proposals. Award of this contract will be conditioned upon satisfying the requirements of this bid specification. These requirements apply to all bidders/offerors, including those who qualify as a DBE.

SCOPE OF WORK:

This work includes, but is not limited to, access pad, shelter pad, sidewalk and related construction activities at various locations along the City Utilities Bus Routes. The contract will be issued as a unit

price contract with a not to exceed amount. The work will include, but is not limited to, site work to prepare the site, minor grading, placement and compaction of granular backfill, placement of concrete slab and sidewalk, installation or relocation of bus shelters and cleanup of site, as necessitated by the work. Copies of related construction drawings are included in this contract as Appendix A. Work at specific sites will be sent to the contractor under cover of an assignment letter containing details of the work to be completed at specific site(s).

FUNDING

This purchase will be funded from Federal Transit Administration (FTA) grants. FTA has awarded the following grants for this project:

MO-16-X047

MO-16-X053

Federal Transit Administration (FTA) grants listed above fund a portion of this project approximately as follows:

80% FTA
20% LOCAL FUNDS

The DBE Contract Goal on this contract is 10%

PRE-BID CONFERENCE:

A pre-bid and pre-solicitation conference of all interested bidders is scheduled for 9:00 A.M. (local time), on December 1, 2015, Purchasing Bid Room, 301 E. Central, Springfield, Missouri.

All workmen employed by the Contractor and any Subcontractor under him will be paid no less than the prevailing wage determined by the higher of State of Missouri Wage Rate Determination or by the Federal Wage Order.

Attendance at the pre-bid conference is not required but contractors are strongly encouraged to attend.

SUPPLEMENTAL PROCUREMENT DOCUMENTS

Procurement Documents for **RFP 0000045369**, complete with detailed specifications, drawings and bid form, can be viewed and downloaded by navigating to the following Website and searching by bidding event number or name:

cityutilities.net/bids

or go to

www.cityutilities.net and follow these links:

- Vendors (top of page)
- Current Bidding Events & Awards Results
- All CU Bidding Opportunities
- **0000045369**

You will have access to open, print and/or save pdf file(s).

BID SUBMITTALS:

All bids, whether mailed or hand delivered, must be in the hands of the Purchasing Agent of City Utilities

at the above address by the Bid Opening date and time, which is 2:00 P.M., on December 16, 2015.

Any bid received after such date and time will be rejected.

BID PACKAGE:

The **Bid Package** shall be sealed in an opaque envelope or package that is identified as “**RFP 45369**” and must be in the hands of the Purchasing Agent of City Utilities at the designated address by **2:00 P.M. (local time), Wednesday, December 16, 2015.**

The forms that are to be completed and included as part of the Bid Pricing Package will be:

- 1) Bid Form, and any addenda**
- 2) Bid Bond**
- 3) Buy America Certificate**
- 4) Certification Regarding Debarment, Suspension and other Responsibility Matters**
- 5) Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**
- 6) Certification regarding Lobbying**
- 7) Additional information at bidder’s option**
- 8) Subcontractors List as detailed below**

SUBCONTRACTORS’ LIST:

A listing of subcontractors shall be sealed in the envelope.

The information below shall be completed and included in the Subcontractor List package:

- 1) Subcontractors’ List (Use the *Schedule of Participation By Contractor & Subcontractors* form provided in Section 004000.)**
- 2) Good Faith Efforts, if Bidder was unable to reach 10% goal**
- 3) Subcontractor’s Buy America Certificate (*Any subcontractor supplying work exceeding \$100,000 to the prime contractor will also need to complete a Buy America Certificate.*)**
- 4) Subcontractor’s Certification regarding Lobbying (*Any subcontractor supplying work exceeding \$100,000 to the prime contractor will also need to complete a Lobbying Certificate.*)**

All submittals should include one set of original documents plus one (1) copy. Mark the appropriate copy as “Original” and the other as “Copy”.

Any submittals received after the specified dates and times will be rejected.

Bids will not be publicly opened and read, since the selection process will be determined based upon competitive negotiated procurement procedures for proposals as described in the RFP.

END OF SECTION 001116