

BUS TRANSFER FACILITY  
Springfield, Missouri

**SECTION 001116**  
**INVITATION TO BID**

**Board of Public Utilities  
of the  
City of Springfield, Missouri**

**BUS TRANSFER FACILITY**  
**CITY UTILITIES**

**Bidding Event No. 41254**

The Board of Public Utilities of the City of Springfield, Missouri, (City Utilities) invites you to submit a bid for the work described below. Copies of Contract Document are available from:

Carol Crawford		Purchasing Department
Supervisor-Purchasing		City Utilities of Springfield, Missouri
[P] 417-831-8333	- OR -	[P] (417) 831-8363
[F] 417-831-8377		[F] (417) 831-8377
[E] carol.crawford@cityutilities.net		[E] purchasing@cityutilities.net

**RFP REGISTRATION**

City Utilities requests that firms interested in this RFP contact the Buyer listed in the previous section and register as a bidder. City Utilities will keep contact information in a log and notify those that have registered when addenda are issued. Failure to register as a Bidder may result in critical information not being received. Bidders are advised that addenda containing additional information and instruction pertaining to this RFP may be issued at any time. It is the bidder's responsibility to verify, prior to the stated proposal opening date/time, as to whether addenda have been issued.

The requirements of 49 CFR Part 26, Regulations of the U.S. Department of Transportation, apply to this contract. It is the policy of City Utilities to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. All firms qualifying under this solicitation are encouraged to submit bids/proposals. Award of this contract will be conditioned upon satisfying the requirements of this bid specification. These requirements apply to all bidders/offerors, including those who qualify as a DBE.

**SCOPE OF WORK:**

The work includes, but is not limited to the construction and/or the installation of the following:

The Work generally consists of constructing a new Bus Transfer Facility. The site is approximately 2.68 acres and will include generalized demolition and site preparation to accommodate 12 bus berths with accompanying pedestrian canopies, landscaped areas, and parking. The new building is approximately 5,840 s.f. and will contain a large public waiting area with restrooms, ticket counter, offices, driver's lounge and meeting room.

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FUNDING

This purchase will be funded from Federal Transit Administration (FTA) grants. FTA has awarded the following grants for this project:

MO-04-0120  
MO-90-X291

MO-57-X008  
Grant 5339

MO-57-X010  
Grant 5307

Federal Transit Administration (FTA) grants listed above fund a portion of this project approximately as follows:

**56% FTA**  
**44% LOCAL FUNDS**

**The DBE Contract Goal on this contract is 10%**

**Architect's Cost Opinion is \$4,500,000.00**

**This cost opinion is provided as an estimate, only to assist prospective bidders in determining their general interest and approximate bonding requirements of the project. No guarantees or accuracies, expressed or implied, may be assumed from this cost opinion.**

PRE-BID CONFERENCE:

A pre-bid conference is scheduled **Thursday, February 26, 2015 at 10:00 am** at the Transit Office Conference room at 1505 North Boonville. Questions should be directed to:

**Carol Crawford**  
**417-831-8333**

**Carol.Crawford@cityutilities.net**

**Craig Kern**  
**417-831-8492**

**Craig.Kern@cityutilities.net**

Attendance at the pre-bid conference is not required but contractors are strongly encouraged to attend.

SUPPLEMENTAL PROCUREMENT DOCUMENTS

Procurement Documents for **RFP 0000041254**, complete with detailed specifications, drawings and bid form, can be viewed and downloaded by navigating to the following Website and searching by bidding event number or name:

[cityutilities.net/bids](http://cityutilities.net/bids)

or go to

[www.cityutilities.net](http://www.cityutilities.net) and follow these links:

- Vendors (top of page)
- Current Bidding Events & Awards Results
- All CU Bidding Opportunities
- **0000041254**

You will have access to open, print and/or save pdf file(s).

BID SUBMITTALS:

**IMPORTANT NOTE:** Two separate submittals are **required**: 1) a "Bid Pricing Package" and 2) a "Subcontractor List Package". Failure to submit the two (2) separate packages with required documentation by the times and dates shown below will result in the rejection of a bid.

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**BID PRICING PACKAGE:**

The **Bid Pricing Package** shall be separately sealed in an opaque envelope or package that is identified as “**Pricing Bid**” and must be in the hands of the Purchasing Agent of City Utilities at the designated address by **7:00 P.M. (local time), Wednesday, March 18, 2015.** .

**The forms that are to be completed and included as part of the Bid Pricing Package will be:**

- 1) Bid Form, and any addenda**
- 2) Bid Bond**
- 3) Buy America Certificate**
- 4) Certification Regarding Debarment, Suspension and other Responsibility Matters**
- 5) Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**
- 6) Certification regarding Lobbying**
- 7) Additional information at bidder’s option**

**SUBCONTRACTORS’ LIST PACKAGE:**

A listing of subcontractors shall be sealed in a separate opaque envelope or package that is identified as “**Subcontractors List Package**” and must be in the hands of the Purchasing Agent of City Utilities at the designated address by **10:00 A.M. (local time), Thursday, March 19, 2015.** **Any bid submitted without a corresponding subcontractor list will be returned unopened.**

**The information below shall be completed and included in the Subcontractor List package:**

- 1) Subcontractors’ List (Use the *Schedule of Participation By Contractor & Subcontractors* form provided in Section 004000.)**
- 2) Good Faith Efforts, if Bidder was unable to reach 10% goal**
- 3) Subcontractor’s Buy America Certificate (*Any subcontractor supplying work exceeding \$100,000 to the prime contractor will also need to complete a Buy America Certificate.*)**
- 4) Subcontractor’s Certification regarding Lobbying (*Any subcontractor supplying work exceeding \$100,000 to the prime contractor will also need to complete a Lobbying Certificate.*)**

*All submittals should include one set of original documents plus one (1) copy. Mark the appropriate copy as “Original” and the other as “Copy”.*

Any submittals received after the specified dates and times will be rejected.

Bids will not be publicly opened and read, since the selection process will be determined based upon competitive negotiated procurement procedures for proposals as described in the RFP.

**END OF SECTION 001116**